

## Terms and Conditions for Use of SBM Facilities

### 1. DURATION, DEPOSIT & HIRE CHARGES

Access to the centre is restricted to the time specified on booking form not earlier! If you want to decorate or set furniture out you **Must include this in your total time booked.**

A deposit of £ 100.00 will be required on application to hire. Charges and deposit must be paid in full 7 days before the use of facilities.

### 2. DAMAGES

Any damages to SBM property including perimeter wall will have to be paid in full within 14 days.

### 3. INSURANCE

SBM will cover third party liabilities only. SBM accept no liability for any loss damages/theft of personal Property including vehicles, unattended equipment, etc.

### 4. CLEANLINESS

**Hirer is responsible to clean hired and remove all waste from the site at the end of the hire period.** Clearing-up and cleaning, must be completed with in the time you have booked. Any confetti used inside or outside the premises must be removed from floor at the end of the ceremony. If not complied with above SBM will clean or dispose of the waste without consulting the hirer and the hirer will have to pay a charge of £ 100.00 for failure to comply with this term.

### 5. PARKING

Car parking capacity :- 50 cars including 4 space for disable wheelchair users. The hall hirer must ensure that all the car are parked in allocated spaces and not block any car to avoid any accidents and maintain free passage for emergency. Parking is not allowed anywhere in the perimeter other then designated area. **Coaches are not allowed inside SBM's car park**

### 6. KITCHEN FACILITY

All equipment in the kitchen should be handled with care. Utensils are not for hire and only to be used at SBM premises. Hirer is responsible for Health and Safety of person working in the kitchen and where required to distribute food.

### 7. ALCOHOL POLICY

Alcohol is not allowed on the premises nor consumed within the perimeter under any circumstances.

### 8. FOOD POLICY

Only **HINDU VEGETARIN** ( no eggs, fish, meat etc.) food can be cooked or consumed on premises. **NO FOOD** or **DRINK** is to be taken out side the **BUILDING.**

### 9. PURPOSE FOR USE

Marriage Registration, Wedding ceremony or reception, Parties, Social, Cultural or Religious Functions, Meetings, Seminars Training. **Car boot sale and Auctioning is prohibited.**

### 10. SUB LETTING

Hirer is not allowed to sub let the hired facilities under any circumstances

### 11. HIRING TIMES

All facilities are only available between the hours of 7.00 am and 11.00 pm, if any facility is required earlier then 7.00am or later then 11.00 pm then after levy of 20% will apply on hourly basis. Current hiring charge available from hiring officer.

### 12. FACILITIES ON OFFER

Hirer is responsible for ensuring that facilities are suitable for their purpose **BEFORE** making any commitment. Hirer dose not have an automatic right to facilities or equipment on site if not hired or agreed in advance. Temple area is not for hiring purpose.

### 13. MUSIC/NOISE

Music must not be played loud to cause nuisance to other users within the building and to the neighbours. Music must be stopped by 11.00 pm

### 14. FIREWORKS

Hirer is not allowed to set off any **fireworks** display inside the building or in the car park. Use of **artificial smoke** is prohibited.

### 15. COMPLIANCE WITH HIRING CONDITIONS

Signing the hire application form means hirer have accepted all hiring conditions. SBM have right to enter and inspect the premise at anytime and have powers to stop any activities or functions if hirer is in breach of hiring condition or Health and safety regulation. (SBM mean any delegated person or executive committee member responsible for Health and safety or hiring Officer of the day)

The whole Building is **NO SMOKING** zone.

The use of illegal substances (**i.e. Drugs etc.**) are strictly prohibited and will be confiscated if use in the centre.

The management committee of **Shree Bharatiya Mandala Tameside** reserves the rights to vary these **conditions** and **fees** without notice.

**Signature of Hirer :- ..... Hiring Officer ..... Date.....**